

## PRIVACY STATEMENT:

Enkardia Ltd is committed to protecting your privacy and developing technology through their website to provide you with a powerful and safe online experience. This Statement of Privacy applies to the Enkardia Ltd Website and governs the collection of data and its usage. By using the Enkardia Ltd website, you consent to the data practices described herein this statement.

### Collection of your Personal Information:

Enkardia Ltd may collect personally identifiable information, such as your e-mail address, name, home or work address or telephone number in the course of their business dealings. Enkardia Ltd may also collect anonymous demographic information, which is not unique to you.

Information about your computer hardware and software may be automatically collected by Enkardia Ltd for the functionality of its own website service and your own overall browsing experience. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is only used by Enkardia Ltd for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Enkardia Ltd website.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Enkardia Ltd on public message boards, this information may be collected and used by others. Enkardia Ltd does not read any of your private online communications.

Enkardia Ltd encourages you to review the privacy statements of websites you choose to link to from Enkardia Ltd so that you can understand how those websites collect, use and share your information. Enkardia Ltd is not responsible for the privacy statements or other content on websites outside of the Enkardia Ltd website.

### Use and Disclosure of your Personal Information:

Enkardia Ltd will only use personal information for the purposes for which we collect it.

If information is collected in the course of carrying out services for a client, that information is only used for the services being undertaken for that client and we will collect that information in accordance with the relevant client's privacy policy.

Enkardia Ltd only collects personal information in the course of carrying out services for its clients and from individuals or their authorized representatives in connection with its usual operations as a professional services company.

Enkardia Ltd collects and uses your personal information to operate the Enkardia Ltd website and deliver the services you have requested. Enkardia Ltd may use your personally identifiable information to inform you of other products or services available from Enkardia Ltd. Enkardia Ltd may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

Enkardia Ltd does not sell, rent or lease its customer lists to third parties. Enkardia Ltd may, from time to time, contact you on behalf of external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information (e-mail, name, address, telephone number) is not transferred to the third party. In addition, Enkardia Ltd may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Enkardia Ltd, and they are required to maintain the confidentiality of your information.

Enkardia Ltd does not collect, use or disclose sensitive personal information, such as race, religion, or political affiliations. In the event such sensitive personal information is discovered or revealed to Enkardia Ltd, without our express seeking of such information, Enkardia Ltd would not use or disclose such information. Enkardia Ltd would take reasonable measures to inform you of any such discovery and expunge any such information from their systems and records.

Enkardia Ltd may keep track of the websites and pages our customers visit within Enkardia Ltd, in order to determine what Enkardia Ltd services are the most popular. This data is used to deliver customized content and advertising within Enkardia Ltd to customers whose behavior indicates that they are interested in a particular subject area.

Enkardia Ltd will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to:

- [a] - conform to the edicts of the law or comply with legal process served on Enkardia Ltd or the site;
- [b] - protect and defend the rights or property of Enkardia Ltd; and,
- [c] - act under exigent circumstances to protect the personal safety of users of Enkardia Ltd, or the public.

Notwithstanding the above: Enkardia Ltd will not give or share personal information with any entity outside of Enkardia Ltd unless one of the following applies:

- [d] - The information has been collected on behalf of a client, for which permission has previously been granted;
- [e] - The individual has consented;

### Data Security and Security of your Personal Information:

Enkardia Ltd takes reasonable precautions to protect the personal information we hold against loss, misuse, unauthorized use, theft, modification or improper disclosure. Information shared within Enkardia Ltd is held on a basis consistent with this policy.

Enkardia Ltd secures the personally identifiable information you provide on computers and/or servers in a controlled, secure environment, protected from unauthorized access.

### Use of Cookies:

The Enkardia Ltd website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a webpage server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the web server that you have returned to a specific page. For example, if you personalize Enkardia Ltd pages, or register with Enkardia Ltd site or services, a cookie helps Enkardia Ltd to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Enkardia Ltd website, the information you previously provided can be retrieved, so you can easily use the Enkardia Ltd features that you customized.

You have the ability to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Enkardia Ltd services or websites you visit.

### Changes to this Statement:

Enkardia Ltd will occasionally update this Statement of Privacy to reflect company growth and reviews together with client feedback. Enkardia Ltd encourages you to periodically review this Statement to be informed of how Enkardia Ltd is protecting your information.

### Contact Information:

Enkardia Ltd welcomes your comments regarding this Statement of Privacy. If you believe that Enkardia Ltd has not adhered to this Statement, please contact Enkardia Ltd at [sales@enkardia.co.uk](mailto:sales@enkardia.co.uk) We will use commercially reasonable efforts to promptly determine and remedy the problem.